

**CITY OF CHEROKEE VILLAGE  
SPECIAL COUNCIL MEETING  
AUGUST 31, 2011**

Mayor Lloyd Hefley called the special meeting of the City Council to order at approximately 2:00 P.M., Wednesday, August 31, 2011.

Clerk Hamilton called roll: Present were Jerry Adams, Curtis Bratcher, Lynn Maxedon, Verna Mae Newman, Russ Stokes, Tom Thone, Ray Torbit and Kent Viers.

The purpose of the meeting was to discuss employee replacement.

Clerk Hamilton read a letter asking for a part time "clerk", due to Terry Romans leaving his position. This letter explained all the duties Clerk Hamilton is doing on a daily basis, and everything that Romans was doing on a daily basis. Clerk Hamilton explained that without the proper training that was given to Romans, Endrics and Maynard, she needed to have help doing here daily workload, so she can start learning what Romans responsibilities (report on file)

After much discussion on this matter, Stokes motioned to investigate utilizing current staff and come back with a plan or procedure for the next City Council meeting on September 15, 2011. Seconded by Bratcher. A roll call vote was taken, there were 7 yeas, and Adams voted no.

**ADJOURNMENT:** Mayor Hefley adjourned the meeting at approximately 2:40 P.M.

**DATE:** 8/31/2011

**APPROVED:** Lloyd Hefley  
Lloyd Hefley, Mayor

**ATTEST:** Lana Hamilton  
Lana Hamilton, City Clerk/Treasurer