

MINUTES
CITY OF CHEROKEE VILLAGE, ARKANSAS
REGULAR CITY COUNCIL MEETING
6:30 P.M., THURSDAY, NOVEMBER 20, 2014
CHEROKEE VILLAGE CITY HALL
(meetings are video recorded)

Mayor Lloyd Hefley called the regular meeting of the City Council to order at 6:30 p.m. on Thursday, November 20, 2014. He led the Pledge of Allegiance followed by a moment of silent prayer.

Roll was called by Clerk Lana Hamilton. Present were Jerry Adams, Les Covington, Chuck McMahon, Verna Mae Newman, Pamela Rowland, Tom Thone, Mayor Hefley and City Attorney Jon Abele; absent was Bill Circle.

APPROVAL OF THE AGENDA: Rowland stated Mr. James Street needed to be added to the agenda as Item #1 under New Business. Newman moved to approve the amended agenda, seconded by Covington and passed unanimously.

PUBLIC COMMENTS ON AGENDA ITEMS: (limit 3 minutes per person)

APPROVAL OF THE MINUTES: Newman moved to approve the October 16, 2014 council minutes, seconded by Rowland and passed unanimously.

CORRESPONDENCE: Clerk Hamilton read a thank you to the Police Dept. from Friendship Baptist Church.

MAYOR'S REPORT: Mayor Hefley stated the Aldermen would need to appoint a new Alderman to replace Chuck Wolff; Hefley also stated the Aldermen would need to decide whether or not to advertise for the vacant position.

FINANCIAL REPORT: Newman moved to approve the financials for audit, seconded by Adams and passed unanimously.

DEPARTMENT REPORTS:

- **FIRE:** (report on file)

- **POLICE:** (report on file) Adams inquired about losing an officer; Chief Crook stated Shane Russell had been hired as the new Chief of Police for the City of Highland. Highland's former Police Chief took a position as a school resource officer. Crook stated he purchased new laptops for patrol cars with the grant money received from Prosecuting Attorney, Henry Boyce. Crook stated he was working with Asst. Clerk, Kathi Blackwell and Sgt. Lane, researching a change in cell phone service to Verizon due to service issues with AT&T; Crook stated Verizon offers a "hot spot" feature on cell phones for use with the new laptop computers. Thone inquired about the new cell

tower; Chief Pendarvis stated a representative from CenturyLink stated the new AT&T tower would not be operational until the fall of 2015. Thone asked if the Police Dept. would be advertising for a new officer; Crook stated he had several good candidates from the last position he filled. Chief Crook stated Mayor Russell Truitt called to express his gratitude to himself & Mayor Hefley for working with them on releasing Shane Russell immediately to fill the position in Highland.

- **ANIMAL CONTROL:** (report on file)

- **STREET:** (report on file) – Adams inquired about new street signs; John Kylo stated there was a new federal sign ordinance that required directional signs to be repaired/replaced, as needed, by May 2014. Kylo stated the Federal DOT info is being entered into a database and his department is also keeping a paper copy on file. Kylo stated street name signs were required to be replaced by 2020. Kylo stated the work is being performed by grant employees and there are 9 working for the Street Dept. and 3 working for Planning & Zoning. Kylo stated his department was doing training runs with snow removal equipment and the City is being broken down into 5 sectors for snow removal; council has been given maps of the sectors. Kylo stated he had asked for council approval to buy/sell equipment in the 2014 budget; Kylo stated the amount would go over budget as more vehicles have been purchased than originally planned in addition to snow removal equipment. Newman stated she received a complaint about a drop off along the shoulder of Onaga; Kylo stated the road is within State specifications, but the shoulder will be widened and sloped off in the Spring of 2015 when more funds are available. Thone asked how long the grant employees would be working for the City; Kylo stated approximately 5 more months. Thone inquired about future grants for road work; Kylo stated another road grant for paving is in the works.

- **COMMUNITY SERVICE:** (report on file)

- **DISTRICT COURT:** (report on file)

PLANNING & ZONING –

- **PERMIT COMPARISONS:** (report on file)

- **CODE ENFORCEMENT:** (report on file)

- **RESTORATION:** Bob Bickle stated Glenn Harris retired in October and Phil Caves was doing well replacing him in Harris' former position. Bickle stated he has been unable to locate any living relatives for the property located at 21 Alta Vista; Bickle stated the City should clean up the property, scrap the trailer material and put the money from scrap back into the fund and make the lot more presentable for the neighbors. Mayor Hefley asked Attorney Abele if the City would be liable if we cleaned up the property as proposed by Bickle; Abele stated the City cannot clean up the property without going through due process, unless there is an imminent hazard to someone. A "Notice to Owners" must be posted on the property and council will have to approve entering the property to do the clean-up work. Bickle stated registered mail has been sent on the property; Abele stated the City must give 30 days' notice on the property and track the registered number on the postal receipt. Bickle stated a letter

has been mailed on a new burnout located on Apache Trace and he didn't foresee any problems with this property.

A & P COMMISSION REPORT:

COMMITTEES:

- PERSONNEL:

- SAFETY:

- WEBSITE & GRANT:

UNFINISHED BUSINESS:

NEW BUSINESS:

- 1 – James Street/WRMC - Street provided written reports to council and stated recruiting for specialists is on-going. Street stated MRI and chemo are in their long range plan for local availability. Street stated WRMC is looking into purchasing the property next door for future use. Street stated WRMC is reviewing their 2015 budget. Street stated there was a coat drive at the ER and area police departments are collecting winter coats for local residents who are in need of them. Newman asked if MRI's would be available at the new ER; Street stated WRMC is currently evaluating the feasibility. Thone asked about the possibility of chemo treatments locally; Street stated this is also under evaluation. Street stated an oncologist would have to be on duty while chemo was being administered, which is quite costly. Street stated he would be available to host an orientation for new council members to bring them up to speed on the new ER.
- 2 – Planning Commissioners that will serve for 2015 - Clerk Hamilton read the list of commissioners and their terms. Covington moved to approve the commissioners, seconded by McMahan and passed unanimously.
- 3 – Quit Claim Deed for Lot 28, Block 16, Crow III Addition, Cherokee Village Subdivision - Hamilton stated the City had received a quit claim deed signed over to the City. Mayor Hefley stated he would investigate the matter further and get back to council. Adams stated he understood the property was being donated to the City and the taxes are current on the property. Abele stated the City needed a procedure in place on whether to accept gift lots or not; Abele stated a title search should be done on the property to ensure there are no liens on it. Newman stated someone should look at the property and look further into it before a decision is made. Asst. Clerk, Blackwell, stated Pat Clary was looking for a lot to use as a "give-away" at the 60th Anniversary event; Newman stated someone needed to speak with Clary regarding the lot.
- 4 – Temporary Special Use Permit for Christmas in the Village, December 1, 2014, one day - Newman moved to approved the temporary special use permit, seconded by Covington and passed unanimously.

5 – Chuck Wolff's address is 2 Setting Sun Trace which is actually Ward 1, however he is currently representing Ward 4, this was an innocent mistake, and council will need address - Newman suggested the person who came in 2nd last time she be appointed to the position if they are still interested. Thone moved to advertise for the position, seconded by Covington and passed unanimously.

COMMENTS OF CITY RELATED ITEMS: (limit 3 minutes per person) - Douglas MacArthur stated Cherokee Park, which was recently cleaned up, looked good. MacArthur stated he was unaware who was responsible for the clean-up work but appreciated the hard work; Adams stated Village Pride and King-Rhodes were responsible for the clean-up work.

Peter Martin stated there was a resolution on file with the procedures for filling a vacant alderman's position; Abele stated this would be the procedure council should follow. Martin also stated it would benefit the City to take any land given to the City and the property would be insured by the Municipal League.

ANNOUNCEMENTS:

ADJOURNMENT: Newman moved to adjourn the meeting at 7:20 p.m., seconded by Adams and passed unanimously.

NOTE: Minutes are prepared by Kathi Blackwell, Assistant to Clerk/Treasurer Lana Hamilton (with Hamilton's approval)

DATE: 12-18-14

APPROVED: Lloyd Hefley
Lloyd Hefley, Mayor

ATTEST: Lana Hamilton
Lana Hamilton, City Clerk/Treasurer