

**MINUTES**  
**CITY OF CHEROKEE VILLAGE, ARKANSAS**  
**REGULAR CITY COUNCIL MEETING**  
**6:30 P.M., THURSDAY, NOVEMBER 19, 2015**  
**CHEROKEE VILLAGE CITY HALL**  
**(meetings are video recorded)**

Mayor Russell Stokes, Jr. called the regular meeting of the City Council to order at 6:30 p.m. on Thursday, November 19, 2015. He led the Pledge of Allegiance followed by a moment of silent prayer.

Roll was called by Clerk Lana Hamilton. Present were Jerry Adams, Bill Circle, Les Covington, Chuck Kristopeit, Chuck McMahon, Pamela Rowland, Rob Smith, Steve Thompson, Mayor Stokes and City Attorney Jon Abele.

**APPROVAL OF THE AGENDA:** Smith moved to approve the amended agenda, seconded by Thompson and passed unanimously.

**PUBLIC COMMENTS ON AGENDA ITEMS:** (limit 3 minutes per person)

**APPROVAL OF THE MINUTES:** Kristopeit moved to approve the October 15, 2015 council minutes and the October 30<sup>th</sup> Special Meeting, seconded by Rowland and passed unanimously.

**CORRESPONDENCE:** Clerk Hamilton read a thank you letter from the Highland Elks Lodge # 2539, addressed to John Kylo and the Cherokee Village Street Department.

**FINANCIAL REPORT:** Covington moved to approve the financials for audit, seconded by McMahon and passed unanimously.

**MAYOR'S REPORT:** Mayor Stokes reported for James Street and gave the report for WRMC. Stokes reported that the helipad project was postponed until 2016 due to the fact the funding source for the grant was out of funds.

**DEPARTMENT REPORTS:**

- **FIRE:** (report on file) - Chief Pendarvis reported that the Fire Department had been doing chimney inspections for homeowners to give a recommendation of whether or not they would need cleaning or repair. Pendarvis stated the homeowners had to sign a liability waiver before the inspection.

- **POLICE:** (report on file)

- **ANIMAL CONTROL:** (report on file)

- **STREET:** (report on file) - Mayor Stokes reported that due to the considerable amount of rain, John Kylo and the street crew checked the roads and bridges to free them of debris and to determine if they were passable.

- **COMMUNITY SERVICE:** Pamela Rowland discussed new possibilities for having an event to be held in Cherokee Village that would involve the Police and Fire Department interacting more with the public. Rowland stated that more information would be presented as she received it.
- **DISTRICT COURT:** (report on file)

**PLANNING & ZONING –**

- **CODE ENFORCEMENT:** (report on file)
- **PARKS & PLANNING:** (report on file)
- **RESTORATION:** (Bob Bickle)

**A & P COMMISSION REPORT:**

**COMMITTEES:**

- **GRANTS:**
- **PUBLIC SAFETY:**

**UNFINISHED BUSINESS:**

1. **ORDINANCE NO. 2015 - XX: AN ORDINANCE REPEALING ORDINANCES NO. 2000-03, 2003-04, 2007-03, AND 2011-7 PRESCRIBING AND ESTABLISHING A PERMIT AND CODE TO DO BUSINESS WITHING THE CITY OF CHEROKEE VILLAGE, ARKANSAS; TO LEVY AND ANNUAL OCCUPATION FEE FOR THE CARRYING ON OF CERTAIN BUSINESS, TRADES, OCCUPATIONS, INDUSTRIES, VOCATIONS AND PROFESSIONS WITHIN THE CITY OF CHEROKEE VILLGE, ARKANSAS; ESTABLISHING THE TIME HWEN SUCH FEE SHALL BE PAID, COLLECTIONS, ESTABLISHING PENALTIES FOR THE VIOLATION OF CHEROKEE VILLAGE ANNUAL OCCUPATION PERMIT ORDINANCE AND ENFORCEMENT THEROF; PROVIDE SUPERVISION AND REGULATION FOR THE WELFARE AND FURTURE DEVELOPMENT OF THE BUSINESS COMMUNITY OF THE CITY OF CHEROKEE VILLAGE, ARKANSAS, AND FOR THE OTHER PURPOSES.** - Thompson moved to read ORDINANCE NO. 2015-XX, by title only, seconded by Covington. Clerk Hamilton read ORDINANCE NO. 2015-XX by title only. After discussion, Smith moved to approve the second reading of ORDINANCE NO. 2015-XX, seconded by Kristopeit. A roll call vote was taken; there were 8 yeas, passing the motion to accept Ordinance 2015-XX unanimously.

**NEW BUSINESS:**

1 –Chuck Kristopeit reported on the Tourist Information & Welcome Center. He reported the volunteer hours, and stated that the building had been visited by people from 28 different states and 2 countries. Kristopeit stated that Betty Stokes had volunteered and began the Welcome Wagon, welcoming new residents to the area. Kristopeit stated that Barb Hawbaker, current director of the Welcome Center, had expressed that she would like to step down in 2016. He stressed the importance of finding a replacement for Hawbaker and the need for volunteers in general to keep the Welcome Center open and functioning. Mayor Stokes stated his agreement with Kristopeit's statement and reiterated the importance of finding a replacement for Hawbaker.

2 – **Appointment of Clerk/Treasurer:** Stephanie Johnson attended the city council meeting with invitation from Mayor Stokes. Johnson approached council to answer any questions. Adams asked Johnson how long she had lived in Cherokee Village, to which Johnson stated that she had moved here in June 2011. Johnson stated she had moved here from Jonesboro and had been employed with Sharp County from August 2011 to September 2015. Thompson questioned whether or not Johnson had time to meet with the current Clerk/Treasurer and if she understood the duties and responsibilities of the position, to which Johnson stated yes. Kristopeit asked Johnson if she was going to be comfortable running for office in November 2016. Johnson replied yes.

3 –Mayor Stokes asked City Attorney, Jon Abele, if council approved, could they go into Executive Session and asked for a motion. Smith made a motion to move to Executive session, seconded by Rowland at 6:50 p.m. Regular City Council meeting reconvened at 7:00 p.m.

4 –Thompson made a motion to accept Johnson as the replacement for Hamilton, seconded by Smith. A roll call vote was taken; there were 8 yeas, passing the motion to accept Johnson unanimously.

5 – Mayor Stokes requested that Johnson report to work as soon as possible for training. Rowland made a motion to pay Johnson on a pro-rated scale to be reimbursed for training, seconded by Smith. A roll call vote was taken; there were 8 yeas, passing the motion to pro-rate pay for Johnson unanimously.

6 – Mayor Stokes stated that Johnson would need to be sworn in in January 2016.

**COMMENTS OF CITY RELATED ITEMS:** (limit 3 minutes per person)

**ANNOUNCEMENTS:**

**ADJOURNMENT:** Rowland moved to adjourn the meeting at 7:05 p.m., seconded by Kristopeit and passed unanimously.

**NOTE:** Minutes are prepared by Stephanie Johnson, Appointed City Clerk/Treasurer

**DATE:** 12-18-15

**APPROVED:** Russell Stokes, Jr.  
Russell Stokes, Jr., Mayor

**ATTEST:** Lana Hamilton  
Lana Hamilton, City Clerk/Treasurer