

MINUTES
CITY OF CHEROKEE VILLAGE, ARKANSAS
REGULAR CITY COUNCIL MEETING
6:30 P.M., THURSDAY, SEPTEMBER 15, 2016
CHEROKEE VILLAGE CITY HALL
(meetings are video recorded)

Mayor Stokes called the regular meeting of the City Council to order at 6:30 p.m. on Thursday, September 15, 2016. Mayor led the Pledge of Allegiance followed by a moment of silent prayer.

Roll was called by City Clerk Stephanie Johnson. Present were Aldermen Jerry Adams, Chuck Kristopeit, Chuck McMahon, Pamela Rowland, Rob Smith, and Mayor Stokes. Absent were Bill Circle, Les Covington, Steve Thompson, and City Attorney Jon Abele.

APPROVAL OF THE AGENDA: McMahon moved to approve the agenda, seconded by Smith and passed unanimously.

PUBLIC COMMENTS ON AGENDA ITEMS: None

APPROVAL OF THE MINUTES: Rowland moved to approve the August 18, 2016 council minutes, seconded by Kristopeit and passed unanimously.

CORRESPONDENCE: None

FINANCIAL REPORT: Kristopeit moved to approve August 2016 financials, seconded by Adams and passed unanimously.

MAYOR'S REPORT: Mayor reported revenue from Suburban Improvement District being slightly ahead of last year; however, revenue from franchise fees are down from budgeted projections for the year. Mayor reported signing a Proclamation for the Daughters of the American Revolution celebrating the Declaration of Independence. Mayor reminded everyone of Harvestfest being October 1. He reported posts and beams being constructed at the Tohi trail. Mayor informed Council members of a meeting being hosted by the Arkansas Municipal League in Bull Shoals October 5. Mayor stated later in the fall, volunteers would be revitalizing and reconstructing a trail below Cherokee Lake that may have been an old wagon trail.

DEPARTMENT REPORTS

ANIMAL CONTROL: (report on file)

COMMUNITY SERVICE: (report on file) Mayor reported most Community Service workers completing mandatory work hours.

DISTRICT COURT: (report on file) Mayor stated District Court was rescheduled from September 16, to September 23 due to scheduling conflicts with the District Judge.

FIRE: (report on file)

PLANNING & ZONING/CODE ENFORCEMENT: (report on file) Rowland addressed the September 22 Planning and Zoning Commission meeting, requesting information be available to Council Members prior to meeting. Kristopeit recommended all council members attend the meeting.

POLICE: (report on file)

STREET: (report on file) McMahon requested Street Superintendent John Kylo explain the extension of the 10 hour work day schedule to council. Kylo reported adopting the schedule to mimic what county and state highway departments were doing. Kylo said there were many benefits of having longer work days especially during daylight savings time. He reported 1/3 more output of work completed being the reason he wanted to extend the schedule through November. Council approved the extension unanimously. Kylo thanked everyone for their patience on the mowing this year, reporting several breakdowns of equipment and the 10+ inches of rainfall causing delay. Kylo stated several large projects were completed; however, including the rock removal from Flathead and construction of a pavilion and landscaping at the Tohi Trail.

OTHER REPORTS

A & P COMMISSION: none

GRANTS: (report on file) Mayor reported Mary Whelan submitted the application for Volunteer Community of the Year and that she was currently working on a grant for the beautification of plants and planters in the City.

PUBLIC SAFETY COMMITTEE: Rowland reported there would be no meeting again until January 2017.

OEM REPORT/DAVID WOODS: none

ROAD & STREETS COMMITTEE: (report on file)

NEW BUSINESS

1. **RESOLUTION 2016-12: A RESOLUTION PROVIDING FOR THE ADOPTION OF A POLICY FOR RETENTION AND TIMELY DESTRUCTION OF AUDIO AND/OR VIDEO RECORDINGS MADE BY THE CITY OF CHEROKEE VILLAGE, ARKANSAS.** Adams made a motion to approve **RESOLUTION 2016-12**, seconded by Rowland. A roll call vote was taken; there were 5 yeas, passing the motion unanimously.
2. **RESOLUTION 2016-13: A RESOLUTION TO ANNUALLY CERTIFY THE CITY OF CHEROKEE VILLAGE PROPERTY TAX.** Smith made a motion to approve **RESOLUTION 2016-13**, seconded by Rowland. A roll call vote was taken; there were 5 yeas, passing the motion unanimously.
3. **RESOLUTION 2016-14: A RESOLUTION AMENDING THE CITY OF CHEROKEE VILLAGE POLICE DEPARTMENT MUNICIPAL BUDGET.** Rowland made a motion to approve **RESOLUTION 2016-14**, seconded by McMahon. A roll call vote was taken; there were 5 yeas, passing the motion unanimously.
4. **RESOLUTION 2016-15: A RESOLUTION AMENDING THE CITY OF CHEROKEE VILLAGE ACT 833 FUND 2016 MUNICIPAL BUDGET.** Smith made a motion to approve **RESOLUTION 2016-15**, seconded by Rowland. A roll call vote was taken; there were 5 yeas, passing the motion unanimously.

- 5. **RESOLUTION 2016-16: A RESOLUTION AMENDING THE CITY OF CHEROKEE VILLAGE GENERAL FIRE FUND MUNICIPAL BUDGET.** Rowland made a motion to approve **RESOLUTION 2016-16**, seconded by Kristopeit. A roll call vote was taken; there were 5 yeas, passing the motion unanimously.
- 6. **TEMPORARY SPECIAL USE PERMIT 2016-06: HIGHLAND ELKS LODGE NO. 2539/TURKEY SHOOT/OCTOBER 15, 2016/15 ELKS LANE, CHEROKEE VILLAGE.** Rowland made a motion to approve the permit, seconded by Adams and passed unanimously.
- 7. **TEMPORARY SPECIAL USE PERMIT 2016-07: HIGHLAND ELKS LODGE NO. 2539/TURKEY SHOOT/NOVEMBER 12, 2016/15 ELKS LANE, CHEROKEE VILLAGE.** Smith made a motion to approve the permit, seconded by Kristopeit and passed unanimously.
- 8. **TEMPORARY SPECIAL USE PERMIT 2016-08: HARVESTFEST/ANNUAL EVENT-HAUNTED HOUSE-HAYRIDE/OCTOBER 1, 2016, 1P.M. TO 10P.M./TOWN CENTER.** Smith made a motion to approve the permit, seconded by Adams and passed unanimously.

COMMENTS ON CITY RELATED BUSINESS: Rowland stated she thought City Department Heads were doing a fantastic job staying within budgets for the year. Peter Martin addressed council and asked they be aware of what is being presented at hearings for all departments. Mayor encouraged everyone to attend the Planning and Zoning meeting September 22.

ANNOUNCEMENTS: none

WRMC REPORT: (report on file) James Mack Street gave an update on the facility.

ADJOURNMENT: Rowland moved to adjourn the meeting at 7:30 p.m., seconded by Smith and passed unanimously.

DATE: 10/21/16

APPROVED: Russell Stokes, Jr.
Russell Stokes, Jr., Mayor

ATTEST: Stephanie Johnson
Stephanie Johnson, City Clerk/Treasurer