

RESOLUTION NO. 2000-06

A RESOLUTION ESTABLISHING A PETTY CASH FUND OF \$100.00

WHEREAS, the City of Cherokee Village is in need of a Petty Cash Fund; and,

WHEREAS, in order to minimize bookkeeping, any purchases under \$25.00 should be taken out of the Petty Cash Fund.

NOW THEREFORE, it is hereby RESOLVED by the City Council with concurrence of the Mayor:

1. At all times, the cash on hand, plus the receipts for disbursements, must always equal \$100.00
2. All reimbursements must be approved by the Mayor, and have the Mayor's initial on the receipt.
3. Whenever the cash falls below \$25.00, a check will be issued in the amount equaling the difference between \$100.00 and the cash on hand.

PASSED AND APPROVED BY THE CHEROKEE VILLAGE CITY COUNCIL.

DATED: June 19, 2000

APPROVED: _____

Marjorie A. Rogers
Marjorie A. Rogers, Mayor

ATTEST: _____

Susan E. Maynard
Susan E. Maynard, Clerk/Treasurer

