## **RESOLUTION NO. 2005-07**

## A RESOLUTION ADOPTING THE PROCEDURES TO FILL AN ALDERMANIC VACANCY FOR THE CITY OF CHEROKEE VILLAGE.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CHEROKEE VILLAGE, ARKANSAS:

SECTION 1. That the procedures to fill an aldermanic vacancy as set out in the final draft, attached, are hereby adopted by reference herein, as if set out word for word.

SECTION 2. Should any of the provisions of these procedures be determined to be contrary to federal, state, or local law, the remaining provisions of these procedures shall remain in full force and effect.

PASSED AND APPROVED BY THE CHEROKEE VILLAGE CITY COUNCIL.

DATED: August 18, 2005

APPROVED:

Ray Maynard, Mayor

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ATTEST:

Susan E. Maynard, Clerk/Treasurer

## **Procedures**

- 1. The Mayor informs the Council that a position has been vacated at the first regular public Council meeting after receiving proof of the vacated position. (Proof could be a letter of resignation or establishing that the alderperson is incapable of performing their duties due to illness, accident or death, or if more than six meetings in succession are missed.)
- 2. The Clerk will advertise the vacancy in the local media. The Clerk will request a registered voter confirmation, resume and a petition containing the signatures of ten persons from the ward where the vacancy exists. The Clerk shall set the deadline for applications to be received to be before the agenda is closed for the next regularly scheduled Council meeting.
- 3. The media will be informed of the people seeking the position before the next regular City Council meeting, when interviews will take place. (Newspapers, radio or posted five predetermined places in the Village as determined by the Council.)
- 4. The interviews shall be conducted openly at a regularly scheduled City Council meeting.
- 5. At that regular meeting where the full Council is in session, a period will be set aside or appointed times given to those candidates who have applied for that position.
- 6. The appointment to the vacancy must be voted in by the majority of the Council of the whole. (The minimum number of aldermen of the whole on an eight person board is five; therefore it would take three votes to seat an appointment.)
- 7. The vote shall be by recording the yeas and nays.
- 8. The appointee shall complete the remainder of the unexpired term per Ordinance 2001-04.

8/22/2005 12:40:17 PM Page 2 of 2